

PharMerica®

ViewMasteRx®



# Quick Reference Guide

# Introduction to ViewMasteRx<sup>®</sup>

Welcome to PharMerica's ViewMasteRx portal. The portal allows you to easily track your medication orders, payor types, and charges. The simple navigation and dashboards make accessing your facility's information quick and easy.

## Med Order Management

Offers a snapshot of everything that is happening with your medications and orders.

## Price Forecaster

Provides an estimate of medication costs along with lower-cost alternatives for Med A and Med D coverage for current or new residents.

## Census Management

Offers convenient access to everything regarding your facility's census, such as demographics, allergies, payor information, and medications.

## Reports

Allows you to view, create, and export reports from various areas of the site.

## Billing

Enables you to review current or pending charges as well as view, print, or export historical charges and invoices from the past 18 months.

## Resource Center

Provides access training rooms, P&P Manuals, and PharMerica University.

ViewMasteRx<sup>®</sup> PharMerica<sup>®</sup>  
Threnham, Steven J. Account Support Feedback Logout

Home  
Med Order Management  
Price Forecaster  
Census Management  
Reports  
Billing  
Resource Center  
Portal / Site Admin  
Location Controls  
Organizational Hierarchy  
Pharmacy-Facility  
PHARMACY  
FACILITY

### Home Page

**Alerts and Notifications**  
Easily access alerts and refills in progress for your facility.

**Rx Fills in Progress** 229  
**Rx Fill Alerts** 8  
[View Latest Delivery Manifest](#)

**Most Recent Delivery:** 02/19/19, 20:00  
Delivered: 25  
Delayed: 0  
[View Delayed Medications](#)

**Price Forecaster**  
Quick links to access key functionality within this section.  
[New Assessment](#)  
[Saved Assessments](#)

**Savings Opportunities**  
You have 4 Med A and Med D saving opportunities for \$860.85

	Rx's	Savings
Med A Savings	1	\$306.76
Pending Demials/Med D Savings	3	\$554.09

[Med D Plan Alerts](#)

**What's New?**  
Constantly updating documents and user guides for your reference.  
[Quick Reference Guide](#)  
ViewMasteRx GO  
Training VIDEOS

**Reports**  
These reports provide some great information. Check them out.  
[Top 50](#)  
[Part D Coverage](#)  
[Daily Payor Report](#)

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Home  
Med Order Management  
Price Forecaster  
Census Management  
Reports  
Billing  
Resource Center

# Home Page

The ViewMasteRx Home Page is intuitively designed to meet your working needs with a dashboard that gives you quick and easy access to the tools used most.

## Alerts and Notifications

provides information on prescription fills in progress as well as delayed medications and Rx Fill Alerts.

**Price Forecaster** allows you to estimate med costs and find available lower-cost alternatives with new and saved assessments.

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## Savings Opportunities

provides an overview of the amount of potential savings your facility could gain through Med A and Med D plans via therapeutic interchanges, prior authorizations, or plan changes.

# Med Order Management

Med Order Management offers a snapshot of everything that is happening with the medications and medication orders in the facility. The most relevant links and functions are placed on the dashboard.

## MED ORDERING

Using the links under **Med Ordering**, you can order refills for residents, review any medication orders that were submitted, and view alerts.

## MED MGMT

Under **Med Mgmt**, you can return medications that are no longer needed (such as when a resident is discharged) as well as destroy and discontinue medications.

## REPORTS

Using the links under **Reports**, you view medications that have not been filled in the last 30-60 days, check the status of resident medication orders, view controlled substances that are expiring, and set up email or fax reminders for refills.

**Order Status** provides alerts for Rx fills that require your attention or are in progress for your facility.

**Order Status**

Easily access alerts and refills in progress for your facility.

**Rx Fills in Progress:** 230

[View Latest Delivery Manifest](#)

**Alerts:**

- Delayed Medications: 0
- CII Drug Refill Not Allowed: 0
- Refill Too Soon: 7

[View Order Alerts](#)

**Action Required**

PDP Coverage Denied Rx's

- 0 Step Therapy \$0.00
- 0 Order Change \$0.00
- 1 Prior Auth \$141.22
- 0 Exception \$0.00

[Pending Denials/ Med D Savings](#)

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[Med D Plan Alerts](#)

**Medication Ordering**

Ordering and refilling the prescriptions you need made easy.

[Place a Refill Order](#)

**Controls Management**

You have 6.1 controlled medications requiring new orders in the next 14 days.

[Controls Management](#)

**Savings Opportunities** provides an overview of the amount of potential savings your facility could gain through Med A and Med D plans via therapeutic interchanges, prior authorizations, or plan changes.

**Medication Ordering** allows you to easily place a refill order for any medications that are available for refill.

**Action Required** clearly presents orders needing a physician response to be covered by a PDP.

**Controls Management** gives you a quick view of controlled meds needing a new order within 14 days.

# Price Forecaster

Price Forecaster is a tool that can be used to provide an estimate of medication costs along with lower-cost alternatives for Med A and Med D coverage for current or new residents.

## Using Price Forecaster is easy:

- You can search for existing residents or enter new resident information through the **New Assessment** functionality.
- You can also perform an **Express Assessment** to quickly determine the estimated cost and alternatives for a medication.

## You can benefit from using Price Forecaster:

- You can get an estimated medication cost before admitting a resident.
- You can use the Top 30 list for quick pricing based on the most commonly ordered drugs for your facility.
- Lower-cost alternatives are presented so you can see your cost savings.
- Med D and Per Diem eligibility is displayed so you know what will be covered.
- You can go back and edit or view any saved assessments that have been created at your facility without having to re-enter the resident information.

### New Assessment

Please provide as much information about the resident as possible. Drug pricing, coverage eligibility and comparisons will be based on that information as well as on the maximum quantity and cost limits enforced by your facility.

**Resident Info**

Search for a Resident to fill in their information.

Resident Name

First Name \*  Last Name \*  Gender \*  Date of Birth \*

Primary Payor \*

Optional (Med D Only)

If the resident has a Medicare Part D plan, enter their SSN or coverage for selected medications.

BIN  PCN  Rx Group

**Pricing Estimates**

Pricing provided is not a quotation or promise to provide a certain price. We strive to provide accurate pricing using your contract with PharMerica, available payor information and the pricing system as of the day and time it was processed. For Fee-for-Service contract customers that are adjudicated through a third-party, wholesale pricing (AWP) will be displayed. Final pricing is subject to change without notice and is not considered final until invoiced. Actual invoiced amounts may vary due to a number of factors, which include, but are not limited to, the accuracy of payor information, the NDC carried by the pharmacy and the NDC available at the time of dispense.

- \* For IV's, Compounds and other medications that are dependent upon specialized handling, call your pharmacy.
- \* Accessories and supplies may be added to the order without notice and the cost may not be included in the pricing shown.
- \* Estimates for items that are not specifically listed can be obtained by calling your pharmacy.

### Express Assessment

Express assessment offers the ability to quickly check the price of a medication, bypassing the need to enter resident and coverage information.

**Select & Price Drugs**

Enter at least the first 3 letters of the Medication or Product Name and choose from the list displayed:

Medication Name

Requested Medication		Alternative Medication	
<input checked="" type="checkbox"/> LIPITOR 10 MG TABLET	Your Cost: \$109.90	<input type="checkbox"/> ATORVASTATIN 10 MG TABLET	Your Cost: \$13.51
BOTTLE of 90 Unit(s)	List Price: \$109.90	BOTTLE of 90 Unit(s)	List Price: \$13.51
Days Supply: 10	Med D: N/A	Days Supply: 10	Med D: N/A
Total Quantity: 10 Unit(s)		Total Quantity: 10 Unit(s)	

NDC: 00071015523      Transaction ID: 190513430951013      NDC: 00378395077

**Pricing Estimates**

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# Census Management

With Census Management, you are provided convenient access to everything regarding your facility's census, including demographics, allergies, insurance payor information, and medications.

## RESIDENT PROFILES

Using the links under **Resident Profiles**, you can view a particular resident's profile, which includes allergy, medication, responsible party, and physician information.

## REPORTS

Using the links under **Reports**, you can review the medication history for a particular resident and view information about a particular facility and its residents. You can also view and print a MAR/TAR record for a resident, including: meds, administration, treatment records, standing orders, etc.

## DISCHARGERx

Have an upcoming discharging resident? Send your residents home with a 14-30 day supply of medications when they leave. We handle the billing and coordination of care. It's easy, so get started today!

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### Census Management

**Status & Summary**  
Quick view of Active Residents, Payor Sources and Med D conversions.

**Census Level**  
**146** Active residents

**Residents with Med D Coverage (%)**  
**45%** 0% Change

Payor Source	Residents
MEDICARE-A	38
MEDICARE-D	66
MEDICAID	8
HMO	34
PRIVATE	0

[Daily Payor Report](#)

\*Accuracy of the above information can be 24 to 48 hours delayed.

**What's New?**  
Constantly updating documents and user guides for your reference.  
[Quick Reference Guide](#)

**ViewMasterRx GO**

**Training VIDEOS**

**Common Tasks**  
Quick links to access key functionality within Census Management.  
[View Resident Profile](#)

**Tools**  
Quickly access additional information that can be useful with managing Residents and Medications.  
[Refill Reminder](#)  
[Daily Payor Report](#)

**DischargeRx Program**  
Quickly complete your resident's care by either sending home a new supply of medication(s), or remaining medication(s) from the cart in a few simple steps.  
[Start Here](#)

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**Status & Summary** provides a quick view of your facility's Resident Profile along with the payor or coverage mix for your residents.

The **Tools** link gives you quick access to reports that help you manage your residents and their medications.

**Common Tasks** provides links to key functionality, including resident information.



# Reports

With Reports, you have the ability to view, create, and export a variety of reports regarding residents and their medications, including resident plans and the top 50 medications being ordered.

## MEDICATION

The links under **Medication**, provide you with information on the costs of drugs ordered and the Top 50 drugs ordered most often for your facility.

## SAVINGS REPORTS

Under **Savings Reports**, you can find recommendations for saving money on medication orders, including generic medication savings, and Med A Savings.

## SCHEDULED MONTHLY REPORTS

The links under **Scheduled Monthly Reports** will take you to reporting that is produced on a monthly basis, including split bill, consulting, and management reports.

The screenshot shows the ViewMasterRx Reports page. The navigation menu on the left includes: Home, Med Order Management, Price Forecaster, Census Management, Reports (highlighted), CLINICAL REPORTS (Facility Clinical Report, Therapeutic Class Summary, PBJ Consulting Hours), RX STATUS REPORTS (Status Reports), PHYSICIAN (Daily Detail, Statistics), MEDICATION (Medication Cost Reports, Top 50), RESIDENT REPORTS (Resident By Drug, Daily Payor Report, Part D Coverage, Medication Profile By Resident, Polypharmacy, PRN Prescriptions, Beers Guidance). The main content area is titled 'Reports' and contains: Medication Summary (Use these reports to get a facility level view of your medication dispense. Links: [By Cost](#), [By Order Count](#), [By Drug](#)); What's New? (Constantly updating documents and user guides for your reference. [Quick Reference Guide](#)); ViewMasterRx GO; Training VIDEOS; Featured Reports (These reports provide some great information. Check them out. Links: [Top 50](#), [Part D Coverage](#), [Daily Payor Report](#)); Scheduled Reports (Useful reports automatically created monthly and instantly made available. Links: [Management Reports](#), [Split Bill Reports](#), [Consulting Reports](#)); Tools (Build your own report with the information you need. Links: [RxExact Reporter](#), [Report Scheduler](#)).

**Medication Summary** provides a facility-level view of your medication dispense by cost, order count, or alphabetically by drug.

**Scheduled Reports** are automatically created monthly reports available in ViewMasterRx, including management and consulting reports.

**Featured Reports** provide information including the Top 50 medications as well as Part D Coverage and Daily Payor Reports.

# Billing

Within Billing, you can review your current or pending charges as well as view, print, or export historical charges and invoices from the past 18 months. Historical data can also be exported to an EMR/EHR tool.

## VIEW INVOICES

Using the links under **View Invoices**, you can view, print, export, or download historical charges and invoices from the past 18 months.

## COST CONTAINMENT

Under **Cost Containment**, you can view your Med A or Med D savings opportunities, your managed care payor type breakdown, and your spend per day.

## REPORTS

Under **Reports**, you can review any pending charges, including non-covered charges as well as charges by category

**Spend per Day** provides a breakdown of your facility's Med A, managed care, and VA residents.

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**Billing**

**Spend per Day**  
Manage your Medicare spend with ViewMasterRx's Spend per Day cost containment feature.  
Current month's data as of the prior business day

Payor Type	Payor Days
Medicare Part A	405
Managed Care	265
Veterans Administration	74

**Payor Days**

Med A : 54 %  
VA : 10 %  
MCO : 36 %

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**ViewMasterRx GO**

**Training VIDEOS**

**Status**  
View pending and non-covered charges at a glance. Click the links provided to take you directly to the full reports.

**Pending Charges \$14457.76**  
[Pending Charges](#)

**Non-Covered Charges \$4526.87**  
[Non-Covered Charges](#)

NOTE: Non-Covered Charges are based upon the past 30 days

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[Med D Plan Alerts](#)

**Tools**  
Quickly access functions and reports to help reduce medication spend.  
[Download a Billing File](#)  
[Price Forecaster](#)  
[Charges by Category](#)

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## Savings Opportunities

provides an overview of the amount of potential savings your facility could gain through Med A and Med D plans via therapeutic interchanges, prior authorizations, or plan changes.

**Tools** gives you quick access to functions and reports to help you reduce medication spend. You can Download a Billing File or View Charges by Category, as well as use the Price Forecaster tool.

**Status** gives quick and easy access to Pending Charges and Non-Covered Charges reports, with a summary of the charge amounts displayed for each.



# Resource Center

Resource Center provides access to PharMerica's training rooms, where you can find various training and formulary guides along with accredited Continuing Education courses through PharMerica University.

## TRAINING ROOM

The links under **Training Room** provide you with access to user guides and other training materials for ViewMasteRx, EZ-MAR and Rx Now.

## LINKS

Under **Links**, you can access information on symposia, formulary guides, drug monographs as well as the portal for PharMerica University.

## IV THERAPY RESOURCES

Under **IV Therapy Resources**, you can find resources from Infusion Nurses Society, Centers for Disease Control, OSHA and others.

The screenshot shows the PharMerica Resource Center website. At the top, there are logos for ViewMasteRx and PharMerica, along with navigation links for Trentham, Steven J., Account, Support, Feedback, and Logout. A left-hand navigation menu includes Home, Med Order Management, Price Forecaster, Census Management, Reports, Billing, Resource Center (highlighted), TRAINING ROOM, LINKS, MED D ENROLLMENT, and NURSING CENTER. The main content area is titled 'Resource Center' and contains several sections: 'PharMerica University' with a description of accredited Continuing Education courses and a 'Quick Reference Guide' link; 'What's New?' with a 'ViewMasteRx GO' logo and 'Training VIDEOS' logo; 'Policy & Procedures' with a description and links to 'Policy & Procedure Manual' for Nursing Center and IV Therapy Resources; 'Links' with a description and links to 'Formulary Guide' and 'Drug Monograph'; and 'Med D Enrollment' with a description and links to 'LIS PDP Plans by State', 'Loss of LIS Plans', and 'Med D Enrollment Info'.

**PharMerica University** provides easy access to accredited Continuing Education courses as well as contact information for those with questions regarding PharMerica University

**Links** gives you quick access to PharMerica's formulary guide and drug monographs.

**Policy & Procedures** provides quick access to useful P&P Manuals for Nursing Centers and IV Therapy.